



ACCENT on Children's Arrangements COVID-19 Operation Plan

As meetings begin to resume and children's programs take place again, ACCENT is committed to limiting the exposure and risk of germs spreading within their on-site programs. ACCENT will work with the client and venue management teams to ensure the facility is cleaned and sanitized and we will do our part to maintain a safe and healthy environment for the children in our care. Below are key steps we will take to ensure the safety of the children and parents using our services.

1) AOCA Disinfection Plan for the space/meeting rooms:

- ACCENT will wipe down all surfaces and toys/equipment twice daily with disinfectant wipes.
- All diaper changing stations will be wiped down before and after each change.
- ACCENT requests the venue provide hand washing stations or sanitizer stations in each room.
- ACCENT also supplies hand sanitizer in each room.
- The trash cans in each room will be emptied three times a day: 10am, 1pm and 4pm by the venue.
- All common surfaces will be wiped at least twice daily with disinfectants such as door handles and light switches.
- No use of tablecloths on tables. All tables will be wiped down before all snack times and lunch.

2) Registration Process to limit gathering and spread of germs:

- No children or any adults including staff will be permitted into the children's area or rooms who appear to have any symptoms such as runny nose, congestion, cough, sneezing or fever but not limited to these symptoms. They will only be allowed in if they have been seen by a doctor within the last 24 hours and can provide a certificate from a healthcare provider.
- All registration and check-ins will take place outside of the childcare room to prevent people from entering the room until they are screened.
- Only one parent or guardian will be allowed into the room with each child, rather than both parents and other relatives.

3) Limiting the spread of germs in general:

- ACCENT typically limits the number of children in the room based on the square footage of the room. Post COVID-19, ACCENT will also limit the capacity based on each states' individual restrictions for gatherings.
- Children will remain in their assigned rooms at all times with the exception of using the bathroom. Children will be escorted to the bathroom by one of the childcare providers on duty.
- Children and staff will be required to wear masks based on the CDC guidelines.
- Gloves are used when changing diapers, serving food and dealing with bodily fluids from incidents.
- The same childcare providers will be staffed throughout the day.