

VIDEO ABSTRACT SUBMISSION GUIDELINES

Abstract Submission Site Opens: August 3, 2020

Abstract Submission Site Closes: March 1, 2021 at 11:59 PM EST

** Video abstract submissions must include a written abstract in addition to the video file**

- Completion of an abstract submission affirms that all listed abstract authors have agreed to its submission for presentation at the American Urological Association, Inc. (AUA) Annual Meeting and publication of the abstract in the April Abstract Supplement to *The Journal of Urology*®.
- The submitting author must take care to review the abstract to ensure there are no errors in spelling or grammar, missing author names, etc., prior to the submission deadline as no revisions/corrections can occur after the submission site closes.
- To submit your abstract, you will be required to complete a non-exclusive license agreement, as the AUA may capture accepted abstract presentations and use as deemed appropriate for educational purposes.
- Submission of an abstract constitutes the author's commitment to present the abstract as accepted. The author/presenter is responsible for any expenses associated with the preparation, submission and presentation of an abstract.
- All completed abstract submissions are peer-reviewed and graded individually based on scientific merit and originality. All abstract submissions must be written in English and all accepted abstract presentations must be presented in English.
- The AUA Program Committee will determine the format of the presentation (podium or moderated poster) and the AUA will inform the presenting author of the format at the time of acceptance notification. Please note: no one individual may serve as the presenting author on more than 5 abstracts at the Annual Meeting.
- Abstracts not selected for the AUA Annual Meeting may be considered for presentation at an appropriate International Society meeting, held during the AUA Annual Meeting, and will appear only in the program of those sessions. If you do not want your abstract to be considered for presentation at an International Society meeting, please check the indicated box in the submission form.

Abstracts are not eligible for submission if the complete study upon which the abstract is based is published in a journal or electronic publication prior to the presentation at the AUA Annual Meeting.

Multiple abstracts by the same authors based on the same study population or data will be rejected.

Preparation of Written Abstracts

1. Size: The size of the abstract is limited to 2,280 characters not including spaces. This includes title, body of abstract, tables and graphics.

Tables = 225 characters per table

Graphics = 225 characters per graphic

2. Title: The title should clearly define the topic and contain no abbreviations. For professional consistency, titles should not be bolded, underlined, italicized or written in all caps or all lowercase letters. The AUA will ensure the abstracts/titles are properly formatted for the various publications in *The Journal of Urology*®, the AUA Annual Meeting website, etc.

DO: How to Type a Winning Title for an AUA2021 Abstract

DON'T: HOW TO TYPE A WINNING TITLE FOR AN AUA2021 ABSTRACT

How to Type a Winning Title for an AUA2021 Abstract

how to type a winning title for an aua2021 abstract

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3. Authors: Spell out the names of all authors using full first name and last name. Middle initials may be included. Please do not include medical credentials in the name fields of the abstract. Please maintain consistency in authors' names on multiple abstracts.

4. Presenting Author: The presenting author cannot be an employee of, or have a financial relationship with, the commercial interest that controls the content of the study/presentation. Principal Investigators responsible for research and development are permitted to present as long as they resolve their COI and they are not employees of the commercial interest.

In all printed publications, an asterisk (*) denotes the presenting author.

Please note: Changes to the presenting author that occur after March 1, 2021, will not appear in the Program Abstract Publication.

5. Body of Abstract: The abstract should be informative and detailed.

- The body must contain four separate paragraphs:
 - a) Introduction and Objective
 - b) Methods
 - c) Results
 - d) Conclusions
- Inclusion of specific outcomes data is necessary for all abstracts; this applies to Trials in Progress as well – which must supply at least preliminary results to be eligible for consideration. The AUA will reject abstracts with no listed results or abstracts with a statement that reads, “Results will be discussed”.
- Indicate the major new findings of the study.
- Standard abbreviations: During its first use, the full term should be written out, followed with the abbreviation in parentheses. Thereafter, the standard abbreviation may be used.
- It is not permissible to use proprietary names of drugs; generic names must be used whenever available.

6. Source of Funding: This is a required field in the submission form and must be completed. You must indicate grant support on the "Source of Funding" page. If there is no support to note, please list "None".

Please note: Abstracts and/or videos deemed purely for marketing purposes will not be accepted.

7. Conflict of Interest and Disclosure Statement: All authors must disclose any conflicts of interest. The electronic submission process will not allow for the submission of abstracts without this information completed for each author listed on the abstract. Please make sure you are aware of the disclosures of all of the abstract's authors before beginning your abstract submission process.

8. Category List: Authors must select a single category from the list provided.

9. Keywords: Authors must select up to 3 keyword entries from the provided Keyword Index that best describes the subject of the abstract.

Guidelines for Digital Video Submissions

The AUA video program is presented in digital format. All accepted presentations will become part of the *AUA Surgical Video Library* and be available for viewing/sale at AUA2021 and in the future at the *AUA University*. Accepted digital videos will be presented in video sessions at the AUA Annual Meeting.

It is important for the overall quality of your video to be as high as possible. All submitted videos will undergo an initial quality-review check. Videos submitted at least 72 hours prior to the close of the abstract submission site that do not adhere to the minimum quality requirements will be returned to the submitting author with notes as to the quality deficit. Authors of these videos will be allowed to resubmit quality-corrected videos before the close of the video abstract submission site. All quality-corrected videos not resubmitted by the submission deadline are excluded from further consideration and review.

Compression and Technical Guidelines

1. Accepted Standard

- Videos should be submitted in HD format to allow for the highest possible video quality
- Minimum dimensions accepted: 1280x720 (720p); 1920x1080 (1080p) preferred
- Frame Rate: When preparing your video for upload, it is best to maintain the video's native frame rate when compressing your video. If your footage exceeds 60 FPS, we will automatically reduce the frame rate. If there is an option for key frames, choose the same value you used for frame rate. **Please note:** Always choose "constant" frame rate instead of "variable" frame rate
- Bit Rate: If your video editing software gives you the option, select "variable" and select a minimum bit rate between 2,000kb/s – 25,000kb/s depending on file resolution
- For tips on how to export a video from editing software, visit Vimeo's reference guide for exporting sequences from various different software vendors at <https://vimeo.com/help/compression>.

2. Accepted File Types

- MPEG-2
- MP4
- QuickTime H-264
- Windows Media Files
- Raw video files (.avi with little or no spatial compression)
- No third party Codecs accepted. Codec H.264 is preferred

3. Submission Method

All videos must be uploaded online at the abstract submission website. No emails with video attachments or links to file-sharing sites will be accepted.

4. Video Upload Instructions

Videos are uploaded on the abstract submission website. During the video abstract submission process, a step will be available to upload your video file for review. After you submit the video, you can view and/or download it from the Author Home page by clicking on “View Video.”

5. Content

- There must be only 1 subject per video presentation
- The written and spoken language in all digital videos must be English
- All videos must include either audio narration or background music (or a combination of both). Video submissions with no audio element will not be accepted
- The opening frames of the video presentation must begin with the exact title of the abstract and include the authors' names
- Submissions of video presentations that are exceedingly commercial in character will not be accepted for presentation
- Submissions funded by commercial companies must be identified as such in a disclaimer at the start of the presentation

6. Length - 8 Minutes

Digital video presentations that exceed 8 minutes in duration will be rejected

7. Video Non-exclusive License Agreement

Similar to the written abstract, digital videos are included under the non-exclusive license agreement signed during the submission process, which recognizes that the AUA is permitted to utilize digital video files as deemed appropriate for educational purposes.

Please note: If you use copyrighted music in your production, you must first receive permission from the copyright owner(s) to use the music for educational purposes. Most audio/visual elements require royalties pertaining to the number of copies that will be created. The easiest way to circumvent this issue is to use only royalty-free audio/visual elements in your video production.

Frequently Asked Questions

Q: What is the NTSC Standard?

A: National Television System Committee (Abr.) The NTSC is responsible for setting television and video standards in the United States (in Europe and the rest of the world, the dominant television standards are PAL and SECAM). The NTSC standard for television defines a composite video signal with a refresh rate of 60 half-frames (interlaced) per second. Each frame contains 525 lines and can contain 16 million different colors.

Q: What is a pixel?

A: A combination of the words “picture” and “element.” A pixel is the smallest discernible sample of video information, the “little squares” that make up an overall picture.